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23 JAN 74

MEMORANDUM FOR: Members of the M&S Career Board

SUBJECT : Personnel Plans and Assignments for
Officers of the "M" Career Service

1. The establishment of the "M" Career Service, which includes the supergrade personnel and positions in the Offices of the M&S Directorate, has resulted in certain procedural problems concerning personnel actions and recommendations affecting the "M" careerists. The M&S Board is charged with the responsibility of reviewing and making recommendations to the Deputy Director for Management and Services regarding reassignments into and within supergrade level positions; nomination for Senior Schools and Executive Training Development Programs; and full-time professional training for supergrade personnel.

2. It is realized that some reassignments as well as technical training courses would appear to be the responsibility of the Office Director rather than the "M" Career Service. However, in an effort to develop the concept of a common "M" Career Service for supergrades throughout the Directorate, it is requested that all personnel recommendations, personnel actions and requests for training which come within the purview of the M&S Career Board be coordinated with the Executive Secretary of the M&S Career Board, Mr. [REDACTED] Headquarters Building, telephone extension [REDACTED]

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John F. Blake

John F. Blake
Chairman
M&S Career Board

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